

I. PURPOSE

The overall purpose of the TSO Scholarships Program is to fulfill Society Purpose V.

II. GOAL

To provide funds for TSO members pursuing doctorates.

III. AMOUNT: The amount available per member will be **\$5,000**.

IV. GENERAL INFORMATION/ELIGIBILITY

- A. Applications are available from www.alphastatetexas.org, chapter president, or State Headquarters, alphasttx@sbcglobal.net, (972.930.9945).
- B. Applicant must have been a member of the Texas State Organization (TSO) for a minimum of three (3) years **before June 1** of the application year.
- C. Applicant should document active participation in the TSO of Delta Kappa Gamma Society International through such things as attendance at chapter meetings, service through committees, elected offices, chapter projects and activities, attendance at workshops, conferences, conventions, etc.
- D. Scholarship recipients are expected to remain active contributing members of the Society.
- E. The applicant must have completed a minimum of 24 hours toward the doctorate by the first summer term of the year of application.
- F. The applicant is responsible for submitting all required data including: completed application, official transcripts of all work completed to date, endorsement letters.
- G. The scholarships chairman or committee can assume no responsibility for collecting data for any application.
- H. Incomplete/Unsigned applications will not be considered.
- I. Faxed applications will **not** be accepted.

V. APPLICATION PROCEDURE

- A. The application form must be completed in its entirety and must be dated and signed by the applicant. *(Be sure to check the box for the Doctoral Scholarship).*
- B. The application must be accompanied by:
 1. three (3) letters of recommendation, each dated and bearing the original signature of the writer:
 - a. One letter of recommendation must be from the chapter president. The letter should address the applicant's chapter participation in areas such as attendance, committees, projects, chapter activities and offices held. *(If the applicant is the current chapter president, please state that fact and secure a substitute letter from another officer.*
 - b. The second letter of support must be from the applicant's immediate supervisor or principal. This letter should address the applicant's ability, job performance, and/or scholarship.
 - c. The third letter must be a character reference.
 2. a complete official current transcript.
- C. The application materials must be postmarked no later than March 1 of the year in which application is made.
- D. The completed application, the three letters of recommendation, and the transcript(s) must be submitted in **one** envelope.

VI. INFORMATION ON DISTRIBUTION AND DOCUMENTATION

- A. Stipends are paid **after July 1** of the scholarship year.
- B. Doctoral stipends of \$5000 are paid in two parts:
 - 1. The first part is paid after the recipient provides **proof of registration for nine (9) hours or evidence of enrollment for the dissertation, including submission of a copy of the proposal acceptance**. Note: If working on a dissertation, the hours may vary, but a copy of the PROPOSAL ACCEPTANCE must accompany the registration receipt.
 - 2. The second part will be paid after the recipient provides **proof of registration for nine (9) hours or evidence of enrollment for dissertation including submission of a copy of the proposal acceptance for the second semester as stated above**. See NOTE in B.1. However, the second part will be paid after acknowledgment of first payment is on file at the TSO Headquarters, P. O. Box 797787, Dallas, TX 75379-7787.
- C. The scholarship time period is one year: beginning with the summer term in the scholarship year to the end of the spring term or May-mester (if there is one) of the following calendar year. **No recipient will receive an award unless enrollment is for the time period for which the scholarship is granted.**
- D. A recipient cannot receive a state scholarship for more than two (2) years in succession. Applicants may apply for an additional scholarship after a lapse of one (1) year. A recipient may receive only one (1) scholarship per year.
- E. A recipient may not accept a State and International Delta Kappa Gamma Scholarship for the same scholarship year.

CHECK LIST: Did you remember to:

- _____ 1) sign your application?
- _____ 2) provide all letters of recommendations with original signatures?
- _____ 3) give your date of initiation?
- _____ 4) complete the Goals/Purpose of Study?
- _____ 5) document your contribution to the TSO of Delta Kappa Gamma Society International?
- _____ 6) provide all information requested?
- _____ 7) submit all required data in one envelope?

MUST BE POSTMARKED NO LATER THAN MARCH 1, 2012