



Greetings from your new Area Coordinator: **Joan Hester**

My address is: [REDACTED]

My email is: **jhester2@austin.rr.com**

My Phone number is (home) **512-249-1086** [REDACTED]

Best time to reach me: evenings.

Best way to reach me: home phone or email

You have completed the first year of your biennium. Congratulations. I am available to assist you in any way possible. Don't hesitate to contact me. I want to visit your chapter during my biennium as area coordinator. Please indicate a suggested date below, if possible. (I prefer a regular meeting, not a social event, and I would love to meet with the executive board of your chapter also.)

My Goals

- **Strengthen ties within the area. Some possible ideas to achieve goal:**
 1. exchange newsletters with area chapters
 2. increase attendance at area workshop in fall 2012
 3. plan a conference offering CPE credits during the biennium
 4. implement an area coordinator newsletter to share news with chapters
- **Use the technology committee person from your area to assist chapters wanting to advance in technology .**
 1. create a useable chapter website
 2. improve communication within the chapter and the area
 3. offer a session at the area workshop that addresses working with pictures, word documents, attachments, graphics and email
- **Assist chapters with ideas for gaining membership (Promote exchange of ideas within area.)**
 1. gather and share ideas for promoting reinstatement
 2. share and publish ideas for inviting non-members to meetings
 3. use ideas on the TSO website and share ways to make chapters more visible
- **Develop an idea exchange within area chapters for energizing within the chapter and improving chapter attendance**
 1. publish chapter ideas in the area newsletter to excite members in other chapters
 2. create a group on the DKG network to share ideas within the area

To be completed by chapter president

Your Greatest Needs (Detach and return this part of page to your area coordinator.)

- I would appreciate help with
- You are invited to visit (chapter name) date Time

Area Coordinator will confirm date with chapter president.

- My newsletter chairman's email is

Chapter presidents will receive a list of area newsletter editor emails. Chapter presidents should add these area editors to the chapter distribution list after they receive it from the area coordinator.

Chapter President Chapter Area

Return by e-mail or snail mail to area coordinator above by September 15. (1 pt. will be given on PACE if you meet this deadline.)